

भारत सरकार
वाणिज्य और उद्योग मंत्रालय
विकास आयुक्त का कार्यालय
सीपज़ विशेष आर्थिक क्षेत्र
अंधेरी (पूर्व), मुंबई - 400096



Government of India
Ministry of Commerce & Industry
Office of the Development Commissioner
SEEPZ Special Economic Zone
Andheri (E), Mumbai - 400096

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Office Order No. 197/2025

The following allocation of work is hereby ordered among the Joint Development Commissioners posted in SEEPZ-SEZ, Mumbai and Pune SEZ Cluster, respectively:

The following section files pertaining to the areas of work allocated under Office Order No. 196/2025 will be put up to the Development Commissioner for perusal and further necessary directions:

S. No.	Assigned Officer	Area of Work
1	JDC, SEEPZ-SEZ, Mumbai	IT Division (all tenders, procurement-related work including drafting, scrutiny & contract mgmt.)
		NEW-SEZ Section – Capgemini, Sunstream, Indiabulls, Roma, NDR Infrastructure, JNPA, LTI & Mindtree, Gigaplex, Mindspace, Festus, Aurum, Arshiya, Sai Wardha, Persipina
		Official Language (Rajbhasha)
		Estate Section (excluding new construction & planning)
		Disaster Management
		Security
		Administration Section (Excluding JDC, Pune Cluster)
		New proposals for Developers
		Government References & Policy Matters
		SEEPZ-SEZ Section
		MEIS/SEIS, CST/DBK/TED claims
		Vigilance, RTI & Public Grievances

		Labour
		IEC Requests / CRM pendency in DGFT BO online portals
		Legal Section
		Statistics
		EOU as per existing arrangement.
2.	JDC, Pune SEZ Cluster	Estate – Only new construction and master planning
		SEZs – Pertaining to units under Pune SEZ Cluster i.e. Pune, Aurangabad, Satara, Nanded & EOUs as per existing arrangement.
		Administration Section (including matters related to Government servants under the jurisdiction of Pune Cluster)


(Dnyaneshwar B. Patil, IAS)
 Development Commissioner
 SEEPZ-SEZ, Mumbai

F. No. SEEPZ-SEZ/ADMN/10/2001-02/Vol-V/07735

Date: 03.06.2025

To:

1. All concerned Officers/Officials
2. Concerned Officers' personal files
3. Office Order file/register
4. DCO/JDCO/DDCO